



PAYMENT PLAN OPTIONS

Office of Student Accounts
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Email: studentaccounts@soka.edu



New Instructions

— Please read carefully —

Tuition, room & board and health insurance fees at Soka University of America (SUA) will be charged on a session basis. The cost for each session is half of the annual cost. Please read them carefully and select the option that best fits your needs.

NOTE: Your bill includes charges for tuition, room & board, and health insurance fee only. You are not billed for books, personal expenses, or transportation costs. You are fully responsible for all outstanding balance on the account. Please be aware that any changes to your financial aid award may cause your expected payment calculation to change. For questions regarding the financial aid award, please contact the Office of Financial Aid.

Tuition Payment Procedures

- Step 1: Read the detailed instructions and check tuition & fee due dates.
- Step 2: Calculate payment due.
- Step 3: Make a payment before due date.
- Step 4: Review and sign up for extended payment plan as needed.

Please make sure to plan ahead!

1. Tuition & Fees Due Dates

Due dates for Tuition & Fees are as follows:

Fall Session: September 30

Please use the table to the right and calculate your amount due.

2. Payment Amount Calculation *(fill boxes to calculate)*

+ Tuition	\$15,053	Per Session
+ Room & Board	\$6,083	Per Session
+ Health Fee	\$835	Per Session
Total Charges		<i>(sum above)</i>
- SUA Financial Aid <i>(session) & Deposit</i>		<i>(Deposit is fall only)</i>
Total Due to SUA		

3. Making Payments

Payment Method

Cash

Cash payment is accepted at the Office of Student Accounts. Please **DO NOT MAIL CASH**.

Checks

Personal Check, Money Order or Bank Certificate

Online Payment

SUA accepts following online payments:

- **Credit Card** — Visa, Mastercard, American Express, Discover/JCB
- **ACH (Electronic Bank Transfer)** — from US bank account
- **International Wire Transfer** — via Western Union Business Solutions



Students: Log-in at <http://learn.soka.edu>

Parents: Log-in at

<https://commerce.cashnet.com/sokapay?LT=P>

Detailed Instructions at: www.soka.edu/studentaccounts

Please visit the page **Making Online Payments**

Returned Check/Payment

In the event a payment is rejected or a check is returned to SUA for any reason, a returned check fee of \$20.00 will be charged for each item. A hold will be placed on the student account until the amount of the returned check and fee is paid. A repayment must be made to SUA using cash, certified check, money order or cashier's check. If there are three (3) or more returns on any account, personal check/ACH will not be accepted for a minimum of two (2) years.

4. Extended Payment Plan

Extended Payment Plan Options

If you are unable to make a full payment by the due dates, SUA offers extended payment plans with a fee each session. The cost of payment plan is \$75 per plan.

Signing up for a payment plan

1. Fill out the *Payment Plan Agreement Form* for the session.
2. Submit completed agreement form to the Office of Student Accounts located on the 2nd floor of Founder's Hall.

SIGN UP PERIOD
October 1~ October 10

NOTE: This is only signing up to a contract. It is **not an automatic payment**. You will still need to make a payment each month.



Additional information regarding payment plans:

- Sign up for a monthly payment starts Oct 1 for Fall and ends on the 10th.
- Payments are due on each 10th of the month, maximum of 3 month payments.
- Amount due each month can change if there is any change in your account (financial aid, amount paid, etc).
- Any past due balance remaining is subject to a hold on the account that can prevent any university services, including registration and housing.
- Any remaining balance after payment plan due to miscalculation and/or adjustments to the charges/ credits must be paid.
- It is the responsibility of the student to review account balance to avoid past due balance.