



Soka University of America
Office of Student Accounts
PAYMENT PLAN AGREEMENT FORM

Spring 2012 Session

Submit between
12/01/2011 ~ 01/10/2012

TUITION & FEES CALCULATION

CHARGES

Tuition (\$13,147 per session; \$1,096 per unit)	\$ _____
Room & Board (\$5,061 per session)	\$ _____
Health Insurance Fees (\$466 per session, if not waived)	\$ _____
① TOTAL CHARGES	<input type="text"/>

CREDITS

*Financial Aid Awards – from SUA (awards can be viewed online through PeopleSoft) * Minus any applicable loan fees*

1) Soka Grant	\$ _____	10) Outside Scholarship	\$ _____
2) Federal Pell Grant	\$ _____	11) Soka Loan/ Soka Access Loan	\$ _____
3) Soka Merit Scholarship	\$ _____	12) Soka Parent Loan	\$ _____
4) Ikeda Scholarship/ Global Merit Award	\$ _____	13) Federal Subsidized Loan*	\$ _____
5) Soka Opportunity Scholarship	\$ _____	14) Federal Unsubsidized Loan*	\$ _____
6) Academic Merit Scholarship	\$ _____	15) Federal Plus Loan*	\$ _____
7) Federal SEOG	\$ _____	16) Resident Assistant	\$ _____
8) Academic Competitiveness Grant	\$ _____	17) Athletic Scholarship	\$ _____
9) California Grant (A, B)	\$ _____	18) Other	\$ _____

Note: Work study should not be included in the calculation since payment is made directly to the student.

② TOTAL CREDITS (add 1-18 above) \$

③ Total Amount Due to SUA for Spring 2012 Session (Subtract ② from ①)..... **\$**

(If ② is greater than ①, you do not owe SUA for tuition, room & board, health insurance)

Any changes to financial aid award or other charges such as tax withholding (for international students) or fees will change your account balance. Please contact the Office of Student Accounts or sign-in to PeopleSoft System for updated balance information.

PAYMENT OPTIONS (select one option below)

Option #1: Payment in Full for Session (1 payment for Spring 2012 Session - due on January 10, 2012)

Option #2: Monthly Payment Plan (5 monthly installment for Spring 2012 Session - due on 10th of each month starting January 10, 2012)
Note: Form due by January 9, 2012 for 5 monthly payments. After January 9, late fee applies and # of payment changes (Please refer to payment plan brochure)

Total Amount Due for Spring 2012 (from ③) \$ _____

÷ _____ = \$ _____ Monthly installments + \$ _____ sign up fee per session
of payments

TUITION PAYMENT AGREEMENT

- I certify that I have read and understand the description of this Payment Agreement Plan, as stated on the Payment Plan Options brochure, and that I agree to the terms of the Agreement.
- I certify that I am financially responsible to Soka University of America for all charges incurred during the time I attend the university and that this Agreement will remain in effect for that period unless I notify the Student Accounts Office that I wish to choose another plan.
- I understand that this Agreement is applicable only to tuition and required fees, and that all other charges will be due in full upon assessment.
- I agree to pay the charges based upon the proposed payment plan indicated above. I understand that the amount for tuition payment is an estimate and that if there are any changes, I am responsible for any differences at the due date.
- Payment plans can be established for current session charges only. If past due debts are owed, they must be paid prior to establishing the payment plan.
- Reminder bills will be sent out to campus or permanent address during the summer. Failure to receive a reminder bill does not relieve you of the responsibility to make payment by the due date. Furthermore, I understand that it is my responsibility to update my address information.
- No University services will be granted if the payment is not received on time. I understand and agree that failure to pay all charges by the due date will leave my account subject to financial penalties, including collection and legal fees.
- I am aware that I cannot register for classes without the permission of the Student Accounts Office while owing any part of the prior session's tuition, fees, room & board and/or other charges. Furthermore, I understand that a HOLD will be placed on my records to prevent such registration.
- If I fail to comply with the terms and conditions of this agreement, Soka University of America may:
 - Place a hold on my account, preventing further services from the university.
 - Assess all costs of collection to my account and refer my account to a collection agency for further collection efforts.
 - Initiate legal proceedings against me.

Student ID # _____ Name _____ Signature _____ Date _____