



# Soka University of America – Aliso Viejo Emergency Loan Application

## LOAN POLICIES

The Emergency Loan Program is available to all students in event of financial emergency through Soka University of America, Aliso Viejo (SUA,AV).

**Terms:**

- Students may borrow up to \$300.
- Emergency Loans must be repaid within 90 days of issue or by end of the academic year, whichever is sooner.
- Loans are not available within the last 30 days of the academic year.

**Loan Fees:**

- All loans are subject to a \$10 processing fee.
- All loans are subject to a \$20 late charge.

**Loan Eligibility Requirements:**

- Must be enrolled in classes at SUA, AV.
- Student does not have an outstanding emergency loan or a negative repayment history on a previous emergency loan.
- Student has not written SUA, AV a dishonored check.
- Loans are limited to one per academic session.
- Student does not have any past due balance to the SUA, AV, including tuition payment.

**Procedures:**

1. Student completes all areas of the loan application, prints and signs.
2. Student takes application with student ID to Accounts Receivable/ Student Accounts Office in Founders Hall, 2<sup>nd</sup> Floor.
3. All repayments should be made at the Accounts Receivable/ Student Accounts Office.

**Processing/Check Release:**

- If the application is submitted by 12PM (noon), it will be processed the same day.
- If the application is submitted after 12PM (noon), it will be submitted for following day processing.

Student may pick up their check with student ID at the Accounts Receivable/ Student Accounts office after 12PM (noon) one day after processing.

**Delinquent Loans:**

- A hold will be placed on all student records.
- Student will be placed on registration hold.
- Student will not be eligible for future loans.

## Personal Information

Student Name:	Student ID #:
Social Security#:	E-mail Address:
Phone #:	Cellular Phone #:

## Loan Information

Amount requested: \$ _____	Proposed Date of Repayment (Month/Day/Year)      /      /
Purpose of Loan:	
Specific Source of repayment:	
Have you ever applied for an Emergency Loan? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have any unpaid bills to SUA? <input type="checkbox"/> Yes <input type="checkbox"/> No	

## Signature

The information above is true and complete to the best of my knowledge. I have read and do understand the Emergency Loan policies as set forth above.

\_\_\_\_\_   
Applicant's Signature

## – Office Use Only –

<p style="text-align: center; font-size: 1.2em;"><b>APPROVED</b>      <b>DENIED</b></p> <p>Approved Amount \$ _____ + \$10 Processing Fee</p> <p><b>TOTAL REPAYMENT \$</b> _____</p> <p>Repayment Date: _____</p>	<p>Reason Denied: _____</p> <p>Comments: _____</p> <p>Reviewed by: _____</p> <p>Approved by: _____</p>
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