

SOKA  
UNIVERSITY



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GRADUATE SCHOOL

MA in Educational Leadership and Societal Change

Application for Graduate Admission



# Welcome to Soka University of America's graduate application process!

## MA in Educational Leadership and Societal Change



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### Application Procedure

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The Graduate School Office strives to ensure the successful mission of Soka University of America (SUA), which is “to foster a steady stream of global citizens committed to living a contributive life.” Toward that end, students are sought who share those qualities and aspirations that personify the SUA spirit. In addition to academic excellence, the decision to admit an applicant to the program is based on a combination of the following criteria, evaluated from a complete application:

- Ability to complete a rigorous program of academic study successfully, as evidenced by successful completion of a baccalaureate degree from an accredited institution of higher education with a satisfactory, above-average GPA, demonstration of suitable quantitative and writing skills, and letters of recommendation
- Strong writing skills demonstrated through the successful completion of an appropriate writing course during the undergraduate experience
- Clear professional and scholarly goals in keeping with the mission of the MA program

The Graduate School has a policy of limited enrollment and all applications are reviewed competitively by the Admission Committee. The Committee conducts an in-depth review of every application. Attention is given to every aspect of an application, with an attempt made to evaluate past achievement as well as potential to develop as a thoughtful scholar and active practitioner in the field of educational leadership. Although the successful SUA applicants will have excellent academic records, good grades and strong test scores are not enough by themselves for an applicant to be accepted; all checklist items are taken into consideration in the review process.

### Checklist

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All application requirements listed below must be received by Soka by the deadline in order to be considered for admission. Materials should be mailed to the address given on the next page; emailed and faxed documents will not be accepted.

- Application
- Application Fee – non-refundable \$45 USD for paper application and \$30 USD for online application
- Official Transcript(s) of Grades – showing all college/university coursework
- Resume or Curriculum Vitae (CV)
- Personal Statement – describing your background, experiences, and educational and professional goals
- Academic Writing Sample
- Two Recommendations
- GRE Score Report – only official scores sent from the Educational Testing Service (ETS) are accepted
- TOEFL Score Report (International Applicants) – non-native English speakers must submit an official TOEFL score report

### Admission Requirements

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To be considered for admission to the Graduate School the following minimum requirements must be met for a student to be considered for admission:

- **Bachelor's degree:** A bachelor's degree from an accredited college or university, or the equivalent of an undergraduate level education (normally 16 years of pre- and post-secondary education) from a foreign institution.
- **GPA:** A minimum GPA of 3.0 or a B average on a 4-point scale or a minimum average of 80 points on a scale of 100.
- **GRE:** An official report of scores of the Graduate Record Examination general test, taken within the past five years, and sent directly to SUA by the Educational Testing Service, is required as an indication of the level of general learning. The GRE school code is 4720.
- **TOEFL:** The Test of English as a Foreign Language (TOEFL) is required of all applicants whose native language is not English. A minimum score of 100 on the TOEFL iBT is required for non-native speakers of English only.

# Application for Graduate Admission

## MA in Educational Leadership and Societal Change



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### Instructions

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Please fill out the application completely; incomplete applications will not be considered. The application is only one of the requirements to be considered for admission; please refer to the graduate checklist for information on supplementary materials. Emailed and faxed documents will not be accepted.

Please send paper application materials to:

Soka University of America  
Office of Graduate Admission  
1 University Drive  
Aliso Viejo, CA 92656

Please contact the Office of Graduate Admissions with any questions regarding the application process.

By Email: [grad\\_admissions@soka.edu](mailto:grad_admissions@soka.edu) By Phone: 888-600-SOKA (toll free)  
(949)-480-4150

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### General Information

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Select your desired start term:  Fall 2017: Priority deadline for submission February 15, 2017  
 Fall 2018: Priority deadline for submission February 15, 2018

Name

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Last (Family)	First	Middle
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Permanent  
Legal Home

Address

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Number	Street	Apartment No.
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City	State/ Province	Postal Code	Country
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Email	Home Phone	Cell Phone
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Current Mailing  
Address

(if different from above)

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Number	Street	Apartment No.
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City	State/ Province	Postal Code	Country
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Date of Birth

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Month	Day	Year
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### Citizenship Information

Country of Citizenship \_\_\_\_\_ Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_

If you are not a U.S. Citizen, are you a permanent resident of the U.S.?

YES  NO

#### Student Visa Information (International Applicants Only)

Please mark only one.

- I am an international (non-immigrant) student applying for an F-1 Visa.
- I am an international (non-immigrant) student visa holder.

Visa currently held \_\_\_\_\_

**PLEASE NOTE:** Application to the university does not constitute an automatic application for entry into the United States. Soka University of America assumes no responsibility for obtaining a visa or for any adverse consequences regarding a student's U.S. immigration status.

### Academic Record

#### High School/ Secondary School Information (Please list the last high school attended)

\_\_\_\_\_  
Name of secondary/ high school City, State and Country

\_\_\_\_\_  
Dates attended (from – to) Graduation (date, diploma earned)

#### College/ University Information

Applicants must list all colleges and universities previously attended, in chronological order. Use additional paper if necessary. Official transcripts from all schools listed must be sent to SUA.

A. \_\_\_\_\_  
Name of college or university City, State and Country

\_\_\_\_\_  
Dates attended (from – to) Graduation (date, degree) Major

B. \_\_\_\_\_  
Name of college or university City, State and Country

\_\_\_\_\_  
Dates attended (from – to) Graduation (date, degree) Major

C. \_\_\_\_\_  
Name of college or university City, State and Country



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Optional Information

The following request for information is made to help the University provide data about SUA’s student body as a whole to federal and state agencies. Your responses, although optional, are appreciated and will have no effect on the University’s evaluation of your application.

Gender? \_\_\_\_\_ Do you consider yourself to be Hispanic or Latino?  Yes  No

- How are you most comfortable describing yourself? (check all that apply)
- African American/ Black
  - Asian
  - Hispanic/ Hispanic American
  - Other ethnicity
  - Native American
  - Native Hawaiian or Pacific Islander
  - White/ Caucasian

Details of ethnic background or heritage  
\_\_\_\_\_

Financial Aid

Do you plan to apply for financial aid?  Yes  No

Disciplinary Record

Have you ever been suspended or expelled from a college/ university or convicted of a felony?  Yes  No

If yes, please provide a brief written explanation, providing dates and circumstances.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Application Fee

A non-refundable application processing fee of \$45 USD must accompany this application. Soka University of America only accepts checks drawn from a US bank or international money order. Please make your check or money order payable to Soka University of America.

**Mail to:**  
 Soka University of America  
 Office of Graduate Admissions  
 1 University Drive  
 Aliso Viejo, CA 92656



## Statement of Agreement

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I certify that the information on this application is complete and correct, and that I have attended, or am attending, no institutions other than those listed. I certify that I have completed this application by myself and that the information I have provided is complete and truthful. I understand that misrepresentation of facts on this application will invalidate the application. I understand that all documents submitted for admission consideration become the property of Soka University of America and will not be returned to me, nor duplicated for me, for any reason. I also understand that acceptance to SUA is subject to verification of final records from all institutions I have attended and that the application fee is nonrefundable.

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Signature of Applicant

Date