



# Auction Donation Form

*Celebrating a Vision of Peace*

Saturday, October 13, 2018

Soka University of America

**PLEASE DELIVER ITEM BY: September 28, 2018**

ITEM NAME \_\_\_\_\_

VALUE \$ \_\_\_\_\_

IRS rules require Soka University to file IRS Form 8282 for non-cash donations with a value over \$500. If the item you are donating is valued at more than \$500, please provide your Social Security Number or Employer Identification Number (EIN) here: \_\_\_\_\_ You may also need to file Form 8283.

DESCRIPTION OF ITEM (Please be specific and print clearly)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESTRICTIONS OR SPECIAL INSTRUCTIONS (Please list all restrictions, expiration dates, number of people, etc.)\*

\_\_\_\_\_  
\_\_\_\_\_

<input type="checkbox"/> <b>ITEM:</b> or	<input type="checkbox"/> Item is attached <input type="checkbox"/> Item will be delivered <input type="checkbox"/> Item needs to be picked up	<b>DELIVERY INSTRUCTIONS</b> <b>Please send donation forms and items to:</b> Soka University of America Development Department 1 University Drive Aliso Viejo, CA 92656 Phone: 949-480-4072 FAX: 949-480-4260
<input type="checkbox"/> <b>GIFT CERTIFICATE:</b>	<input type="checkbox"/> Gift Certificate attached <input type="checkbox"/> Auction committee to provide	
<b>VISUAL DISPLAY?</b> (e.g., brochures, counter cards, photos)	<input type="checkbox"/> Yes, I will provide <input type="checkbox"/> No, none needed	<i>We appreciate delivery of items ASAP! Thank you</i>

Please list only one item per donation form. Please print the donor name exactly as you wish it to appear in the catalog.

Donor Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Company or Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Donors Signature \_\_\_\_\_ Date \_\_\_\_\_ Fax \_\_\_\_\_

Your donation provides funds for the Scholarship Endowment Fund. Contributions are tax deductible to the extent permitted by law.

**For questions or information please contact:**  
Linda Kennedy 949-480-4072 or lkennedy@soka.edu

\*Menus, brochures, programs, seat location maps are most helpful.  
In preparing a successful event, the committee may package or use donated items as drawing prizes or other fund raising events.

Person Soliciting Donation \_\_\_\_\_ Phone \_\_\_\_\_

*Thank you in advance for your generous donations.*