



Soka University of America – Aliso Viejo Emergency Loan Application

LOAN POLICIES

The Emergency Loan Program is available to eligible students in event of financial emergency through Soka University of America, Aliso Viejo (SUA,AV).

Terms:

- Students may borrow up to \$300.
- Emergency Loans must be repaid within 90 days of issue or by end of the academic year, whichever is sooner.
- Loans are not available within the last 30 days of the academic year.

Loan Fees:

- All loans are subject to a \$10 processing fee.
- All loans are subject to a \$20 late charge.

Loan Eligibility Requirements:

- Must be enrolled in classes at SUA, AV.
- Student does not have an outstanding emergency loan or a negative repayment history on a previous emergency loan.
- Student has not written SUA, AV a dishonored check.
- Loans are limited to one per academic session.
- Student does not have any past due balance to the SUA, AV, including tuition payment.

Procedures:

1. Student completes all areas of the loan application, prints, and signs.
2. Student takes application with student ID to Accounts Receivable/ Student Accounts Office in Founders Hall, 2nd Floor.
3. All repayments should be made at the Accounts Receivable/ Student Accounts Office.

Processing/Check Release:

- If the application is submitted by 12PM (noon), it will be processed the same day.
- If the application is submitted after 12PM (noon), it will be submitted for following day processing.

Student may pick up their check with student ID at the Accounts Receivable/ Student Accounts office after 12PM (noon) one day after processing.

Delinquent Loans:

- A hold will be placed on all student records.
- Student will be placed on registration hold.
- Student will not be eligible for future loans.

Personal Information

Student Name:		Student ID #:
Social Security#:	E-mail Address:	
Phone #:	Cellular Phone #:	

Loan Information

Amount requested: \$ _____	Proposed Date of Repayment (Month/Day/Year)
Purpose of Loan:	
Specific Source of repayment:	
Have you ever applied for an Emergency Loan?	Yes No
Do you have any unpaid bills to SUA?	Yes No

Signature

The information above is true and complete to the best of my knowledge. I have read and do understand the Emergency Loan policies as set forth above.

Applicant's Signature

– Office Use Only –

<p style="text-align: center; font-weight: bold;">_____ APPROVED _____ DENIED</p> <p>Approved Amount \$ _____ + \$10 Processing Fee</p> <p>TOTAL REPAYMENT \$ _____</p> <p>Repayment Date: _____</p>	<p>Reason Denied: _____</p> <p>Comments: _____</p> <p>Reviewed by: _____</p> <p>Approved by: _____</p>
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